

Master Trainer Workshops from Towards Evidence-Informed Practice

Do you want to...

- Meet the OPHS Foundational Standard requirements for program evaluation and knowledge exchange?
- Build organization capacity for evidence-informed practice?
- Access field-tested tools, training and support?

What are Master Trainer Workshops?

TEIP Master Trainer workshops build organizational capacity for evidence-informed practice by delivering on-site, train-the-trainer events, reinforced by post-workshop supports from TEIP.

Master Trainer Workshops are participatory and interactive workshops designed to:

- Teach how and when to apply TEIP Tools
- Create local champions who can support the application of TEIP Tools
- Assess and monitor impact on practitioner and organizational capacity for evidence-informed practice

Each full-day workshop introduces one Tool:

1) **Program Assessment Tool** (teip.hhrc.net/tools/assessment_tool.cfm)

Is your program the best it can be? Do partners and stakeholders understand all the elements of effective health promotion? This Tool provides a systematic process to assess and enhance local health promotion programs along 19 evidence-informed criteria.

2) **Program Evidence Tool** (teip.hhrc.net/tools/evidence_tool.cfm)

How can you find evidence relevant to your program area? Does it seem like there is too much information yet too little practical guidance? This Tool provides a practical, step-by-step process to identify, interpret and apply sources of relevant and credible public health evidence. Guidelines for a knowledge exchange forum to determine applications suited to your local context are provided.

3) **Program Evaluation Tool** (teip.hhrc.net/tools/evaluation_tool.cfm)

Do you lack the resources and support to undertake meaningful program evaluations? Is evaluation the last thing partners and colleagues want to think about? This Tool is geared towards providing a basic introduction to program evaluation and the development of a healthy evaluation culture. The Tool coaches practitioners to move from the program logic model to an evaluation framework and the development of useful and realistic process and outcome evaluation plans.

Why TEIP?

Since 2005, TEIP has worked with public health researchers, knowledge exchange experts and front-line practitioners to develop and field-test practical tools for evidence-informed practice. Independent evaluations demonstrate that use of TEIP Tools build practitioner motivation, confidence and skills for evidence-informed practice.

Why Master Trainer Workshops?

Workshops alone do not build organizational capacity. Management must commit to providing ongoing training and supports. Master Trainer Workshops are your first step in building those organizational supports.

How can I bring Master Trainer Workshops to my organization?

1. Assess level of managerial support to use TEIP Tools to build organizational capacity for evidence-informed practice.

- Determine how Master Trainers and staff will be supported to use TEIP Tools
- Identify divisions / teams wanting to participate in TEIP Master Training
- Select staff to receive training (between 5-25 participants)

2. Complete the TEIP MT workshop application form (teip.hhrc.net/ApplicationForm_TEIP_MT-Workshops.doc)

3. Organization's responsibilities

- Provide suitable room for workshop
- Provide refreshments and lunch (or designate event as brown bag)
- Assign a key contact person to work with TEIP to:
 - Reserve workshop date(s)
 - Organize workshop logistics (equipment, room set-up etc.)
 - Identify fees for service:
 - Materials fee (Optional)
 - a. Master Trainer Binder (includes 3 tools) - \$75 each
 - b. Master Trainer USB key - \$20 each
 - c. Binder & dividers (print your own tools) - \$20 each
 - Travel costs
 - Workshop fees

The Ontario Ministry of Health Promotion may continue to subsidize workshop fees, contact TEIP for details.

4. TEIP's responsibilities

- Tailor workshop content to organizational needs and preferences
- Provide experienced workshop facilitators
- Prepare requisite number of participant packages
- Provide post-workshop support for designated Master Trainers (maximum 1 person per division/department) via phone and email consultation and Master Trainer follow-up webinars

Need further information? Email teip@opha.on.ca